

## **CURRICULUM VITAE**



**NAME:** **NAMUNGO HAMZAH**

Date of Birth: 5<sup>th</sup> May, 1988  
Nationality: Ugandan  
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### **PROFESSIONAL SUMMARY**

I am a graduate of Masters of Business Administration, majoring in Accounting and Finance. Academically, I developed much interest in human resource management, Organizational Behavior, Accounting and Finance, Innovation and Marketing, Strategic decisions making and managerial economics. On the other hand, I am an experienced Islamic Social Finance (Zakat and Waqf) practitioner in East and Central Africa. My knowledge in this spans 9 years, first, as a pioneer and founding staff of House of Zakat and Waqf Uganda. Globally I have also presented papers at International Zakat Conferences and lectures in Islamic Finance University departments as a guest lecturer. I have also been consulted by Muslims Communities in United States, United Kingdom, and Kenya, Somalia, Rwanda and Zanzibar to help structure community-based Zakat programs. My expertise lies in, establishing and organizing Zakat institutions, identifying risks and developing mitigating strategies, mapping out Zakat sources and developing sensitization and collection strategies. Zakat, Sadaqa and Waqf mean Islamic charities/donations.

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## **ACADEMIC QUALIFICATIONS:**

- Masters of Business Administration (Finance & Accounting) , **International University of East Africa, Uganda (2018)**
- Bachelor of Administrative & Secretarial Science, **Kyambogo University, Uganda (2010)**
- Certificate in Basic Computer Applications, **Kyambogo University, Uganda (2010)**

## **SPECIALIZATION**

- *Accounting and Finance*
- *Human Resource Management*
- *Organizational Behavior*
- *Innovation and Marketing*
- *Sustainable Development Goals (SDG 17)*
- *Strategic Decision Making*
- *Islamic Social Finance (Zakat, Sadaqa and Waqf)*
- *Social Administration and Social Economics*

## **MEMBERSHIP AND INTERNATIONAL CONTRIBUTIONS**

- Country Representative at the World Zakat Forum, Jakarta – Indonesia **No. (099/WZF/III/SG/2017)**
  - Executive member of the International Institute of Islamic Business and Finance (**IIIBF**) **Selangor, Malaysia**
  - Member, **2<sup>nd</sup> International Working Group of Technical Note on Risk Management for Zakat Institutions**” in partnership with Bank of Indonesia and Islamic Research and Training Institute of Islamic Development Bank.
  - Member, **2<sup>nd</sup> International Working Group of Technical Note of Good Amil Governance for Zakat Institutions**” in partnership with Bank of Indonesia and Islamic Research and Training Institute of Islamic Development Bank.
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- Member, **3<sup>rd</sup> International Working Group of Technical Note on Risk Management for Zakat Institutions**” in partnership with Bank of Indonesia and Islamic Research and Training Institute, IDB
  - Member, **3<sup>rd</sup> International Working Group of Technical Note of Good Amil Governance for Zakat Institutions**” in partnership with Bank of Indonesia and Islamic Research and Training Institute of Islamic Development Bank.
  - Member, **1<sup>st</sup> International Working Group of Technical Note on Sharia Control and Internal Audit for Zakat Institutions**” in partnership National Board of Zakat of Indonesia, November, 2019.

#### **CONFERENCES PRESENTATIONS:**

- Presented “ **Zakat and Waqf Management; Uganda’s Experience**” at the Department of Islamic Economics, Bogor Agricultural University, Indonesia, November, 2019
- Presented “ **Assessing the role of Zakat in Achieving SDG4 in Uganda: A case of House of Zakat and Waqf, Uganda**” at the Kedah International Zakat Conference in Alor Setar, Kedah, Malaysia, August , 2019
- Presented on “ **Effective Zakat Management in the World Zakat Forum Member Organizations**” in Nairobi- Kenya, Multipurpose Hall , 23<sup>rd</sup>- Feb. 2019
- Certificate of “Paper Presenter” at the International Zakat Conference, Kerala-Cochin, the Republic of India (27<sup>th</sup>-29<sup>th</sup> April 2018) Paper presented “**Zakat: a poverty alleviation tool or charity instrument**”
- Certificate of “Speaker” at the World Zakat Forum (14-17 March 2017) in Jakarta- Indonesia. Paper presented on “**Zakat on Sustainable Development Goals**”
- Presented on “**Realization of the United Nations Sustainable Development Goals by Waqf in Uganda**” at the International Waqf Institutions Symposium at Istanbul Sabahatin Zaim University (Istanbul-Turkey) on 15<sup>th</sup>- July, 2019

#### **PUBLICATIONS:**

1. “ Assessing the role of Zakat in Achieving SDG4 in Uganda: A case of House of Zakat and Waqf, Uganda” **Academia.edu**
  2. “Zakat: a poverty alleviation tool or charity instrument” **Academia.edu**
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## **WORKING EXPERINCE**

### **HOUSE OF ZAKAT AND WAQF UGANDA**

**May 2019 – to date**

**Currently: Head of Department: Finance, Planning & Administration.**

#### **Tasks**

- Assisting the Deputy CEO in Charge of finance and administration in planning and controlling the income and expenditure of the Organization.
- Implement the overall finance and economic policies of House of Zakat, its subsidiaries, branches and activities
- Receive departmental budgets and compile them into a master budget for the consideration.
- Prepare or cause to prepare statements of the accounts and present them to the management and Board of Directors.
- Guiding the employees in achieving the goals and ambitions of House of Zakat.
- Ensuring that all administrative processes and practices are working in a proper manner.

### **HOUSE OF ZAKAT AND WAQF UGANDA**

**Jan 2018 – date**

**Head of Research and Training.**

#### **General and Task Management:**

- Offering Advisory and Assessment services for Zakat, Sadaqa and Waqf to be paid or bequeathed by donors.
  - Representing the House of Zakat and Waqf Uganda at the international research related platforms.
  - Preparation of materials for conferences, workshops and Media presentations (Radio & Television)
  - Review the research that others have done and what outcomes they have achieved to inform decision making process and synergize the general knowledge.
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- Drafting and preparing house of Zakat and waqf Uganda annual reports about Zakat collections, allocations and impact of Zakat distribution on the asnaf.
  - Manage and develop the research department of House of Zakat and Waqf Uganda and meet agreed objectives of the organization.
  - Set department objectives/KPIs and review and assess ongoing performance of the organization in as far as Zakat collection and distribution is concerned.

## **HOUSE OF ZAKAT AND WAQF UGANDA**

**Jan 2017 – Dec. 2017**

### **Acting General Manager.**

- Support staff of House of Zakat and Waqf Uganda to understand the strategic plan and how to link it to their programs.
- Provide mentorship and capacity building to branch coordinators to enable them acquires essential competencies in management.
- Regularly support the Managing Director to organize BOD meetings, taking notes, managing schedules and committee business.
- Oversee the provision of adequate employee welfare services, such as health and safety, in accordance with organizational policies and legal and social requirements.
- Develop and conduct comprehensive staff induction and assist with placement process of new staff.

## **HOUSE OF ZAKAT AND WAQF UGANDA**

**Dec 2015 – Jan 2018**

### **Administrative Officer.**

- Offering Advisory and Assessment services for Zakat, Sadaqa and Waqf to be paid or bequeathed by donors.
  - Ensuring that all accounting processes and practices are working in a proper manner.
  - Coordinating Zakat applications and monitor Zakat Distribution and Oversee telephone system (Programming, maintenance, repair and training)
  - Coordinating and administering research study associated activities, assisting in projects planning, execution and Sourcing out potential project donors.
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## **HOUSE OF ZAKAT AND WAQF UGANDA**

**March 2012- December 2015**

### **Accounts Officer.**

Collecting Zakat and Sadaqa (Charity donations). Posting and reconciling of daily accounting entries. Preparing budgets according to programs staff members, paying operational bills to service providers, and coordinating with internal and external auditors in all financial related areas.

### **HOBBIES:**

- Swimming
- Reading (Finance, Islamic Finance, Management, Political Economy and Conflict resolution)
- Watching Football

### **REFEREES:**

**1) Dr. Ibrahim Matovu**

Director, House of Zakat and Waqf

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**2) Dr. Irfan Syauq Beik**

Director, Centre for Strategic Studies Indonesia

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**3) Mr. Fazal Jingo Kasujja**

Business Consultant/ Director, First Insurance Company

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